



KENYA LAW REFORM COMMISSION

REQUEST FOR EXPRESION OF INTEREST (EOI) BY FIRMS AND / OR CONSULTANTS TO OFFER PROFESSIONAL SERVICES

Introduction

The Kenya Law Reform Commission (KLRC) is established by the Kenya Law Reform Commission Act No. 19 of 2013 as a successor Commission to the Kenya Law Reform Commission which was established under the repealed Law Reform Commission Act, Cap 3 of 1982. The Commission is an independent statutory body serving both the National and County governments on matters of law reform.

The KLRC Act No. 19 (2013) outlines broad functions for the Commission. In particular Section 6 of the Act mandates the Commission, among other functions, to:

- a) Keep under review all the law and recommending its reform to ensure:-
 - (i) That the law conforms to the letter and spirit of the Constitution;
 - (ii) That the law systematically develops in compliance with the values and principles enshrined in the Constitution;
 - (iii) That the law is, among others, consistent, harmonized, just, simple, accessible, modern and cost-effective in application;
 - (iv) The respect for and observance of treaty obligations in relation to international instruments that constitute part of the law of Kenya by virtue of Article 2(5) and (6) of the Constitution;
- b) Work with the Attorney-General and the Commission for the implementation of the Constitution for the tabling, in Parliament, the legislation and administrative procedures required to implement the Constitution;
- c) Provide advice, technical assistance and information to the National and County Governments with regard to the reform or amendments of a branch of the law;
- d) upon request or on its own motion, undertake research and comparative studies relating to law reform;

- e) formulate and implement programmes, plans and actions for the effective reform of laws and administrative procedures at the national and county government levels;
- f) Consult and collaborate with State and non-State organs , departments or agencies in the formulation of legislation to give effect to the social, economic and political policies for the time being in force;
- g) Formulate, by means of draft Bills or otherwise, any proposals for reform of National or County Governments legislation;
- h) Upon request or on its own motion, advise the National or County governments on the review and reform of their legislation;

Due to the above wide ranging responsibilities, the Commission now wishes to establish a database of pre-qualified firms and consultants who are willing to offer the following professional services:-

- (i) Legislative, Policy and Regulatory Research;
- (ii) Legislative Drafting;
- (iii) Policy Formulation; and
- (iv) Public Education.

The pre-qualified firms and consultants will be invited to bid for the professional/technical services when the need arises.

Professional firms or consultants interested in submitting expressions of interest to offer professional services to the Commission should meet the following minimum requirements:

Minimum Requirements

The qualifying firm must be registered in Kenya or if individuals, majority of the partners must be Kenyan citizens. The lead professional(s) for this particular assignment employed in the firm, or the consultant, must have the following minimum qualifications:

- (a) a degree in law or relevant social science from a recognized University;
- (b) at least five years demonstrable experience in the professional field; and
- (c) have knowledge of common law legal system.
- (d) Possession of an advanced degree in law and practical experience in law reform work or legislative drafting in a Commonwealth jurisdiction will be an added advantage.

Other Requirements

Interested firms or consultants must also:-

- (i) Provide information indicating that they are qualified to provide the above professional services;
- (ii) Provide evidence of projects related to the above professional services completed in the last 5 years;
- (iii) Provide comprehensive CVs and testimonials of the professionals employed in the firm and/or of the consultant;
- (iv) Provide copies of statutory documents (VAT certificate, PIN certificate, KRA Tax compliance certificate); and
- (v) Provide any other relevant information.

Submission details

Applications for the EOI for pre-qualification in plain sealed envelopes clearly marked **“Expression of Interest to offer professional Services to Kenya Law Reform Commission”** with the relevant supporting documents should be addressed to:-

The Secretary/CEO,

Kenya Law Reform Commission

P. O. Box 34999 – 00100

Nairobi

so as to reach him by **Friday, 14th November, 2014.**

Upon evaluation, successful firms or consultants may be visited by the KLRC officials, or may be requested for additional information. Only shortlisted firms or consultants will be invited to submit proposals. This is not a Request for Proposals and therefore prices or proposals are not required at this stage.